

United States District Court  
DISTRICT OF NEBRASKA

Harriette Washington, Senior  
United States Probation Officer  
Contract Officer Technical  
Representative

Denise Ahl, Senior United States  
Probation Officer  
Contract Officer Technical  
Representative

Todd Beacom, Senior United  
States Pretrial Services Officer  
Contract Officer Technical  
Representative



Terry Smedra,  
Contract Officer,  
United States District Court  
111 South 18<sup>th</sup> Plaza  
Suite 1152  
Omaha, Nebraska 68102-1312

May 4, 2012

Agency  
Address  
City, State, Zipcode

Re: Intent to Solicit for Services  
Fiscal Year 2012 Blanket Purchase Agreements

To Whom It May Concern:

The U.S. Pretrial Services Office and the U.S. Probation Office for the District of Nebraska intends to procure Mental Health and Substance Abuse treatment services for federal defendants and offenders using a Blanket Purchase Agreement (BPA). Our offices are attempting to notify as many treatment providers as possible during the initial stage of this solicitation process. In the past, some agencies have considered the process to be somewhat arduous. We assure you this process has been simplified and encourage agencies to express their interest in performing services under a contractual agreement.

Any providers who express interest in performing various services will be provided a Request For Proposal (RFP) for the services they wish to perform. The RFP can be a large document and initially a provider may find it to be a daunting task to complete. **Officers Beacom, Washington and Ahl intend to simplify this process by holding an Offeror's Conference to answer questions concerning the RFP and the solicitation process.** A joint bidders conference has tentatively been scheduled to be held on July 18, 2012 in room C-74 of the U.S. Courthouse located at 111 South 18<sup>th</sup> Plaza in Omaha and in Room 124 of the U.S Courthouse located at 100 Centennial Mall North, Lincoln from 9 AM until 11 AM. This informational meeting will be conducted via video conferencing in Omaha and Lincoln. You will be given an additional three weeks following this conference to submit the completed RFP.

The process will be aided by providing information through the District of Nebraska's website at [www.ned.uscourts.gov/probation/treatment/services/2012](http://www.ned.uscourts.gov/probation/treatment/services/2012). This page will provide you with information such as frequently asked questions, current pricing for services, announcements, time lines, and audio from the

**Intent to Solicit  
Fiscal Year 2013 Blanket Purchase Agreement**

bidders conference, as well as the RFPs. The RFPs will be provided via the website and will only be mailed to prospective vendors who inform us in writing that they do not wish to download from the website. The RFPs will be available on the website as of June 29, 2012 or as soon thereafter as possible. The website will provide all the needed information to complete the procurement process.

We are soliciting for the following services: Urine Collection, Sweat Patch Application and Removal, Mental Health Therapy (individual and group), Psychiatric/Psychological Evaluations, Substance Abuse Evaluations/Assessments, Substance Abuse Outpatient (individual and group) and Intensive Outpatient Therapy, Short Term Residential Chemical Dependency Therapy, and Sex Offender Evaluation/Therapy, and Clinical Polygraph Examination and Report.

If you are interested in performing any or some of these services, please check the applicable box(s) on the checklist provided on the website. The website will also gather the necessary contact information we will need keep the interested parties updated on announcements via electronic mailing.

We ask that interested providers respond by **COB (4:30 P.M.) on June 1, 2012**. This response does not obligate providers to complete the RFP process. We intend to have all providers selected by September 30, 2012.

Please direct all questions pertaining to the solicitation process to **Senior U.S. Probation Officer Harriet Washington at (402)661-7535; Senior U.S. Probation Officer Denise Ahl at (402)437-1928 or Senior U.S. Pretrial Services Officer Todd Beacom at (402)661-7564 or via email: [nebraskatreatmentservices@nep.uscourts.gov](mailto:nebraskatreatmentservices@nep.uscourts.gov)**.

We encourage all qualified providers to express their interest in the solicitation process. It is anticipated that the offeror's conference will answer questions and concerns, and will simplify the process. We are hopeful that you will seriously consider our offer and we welcome any questions that you might have.

Sincerely,

s/Terry Smedra  
Contract Officer